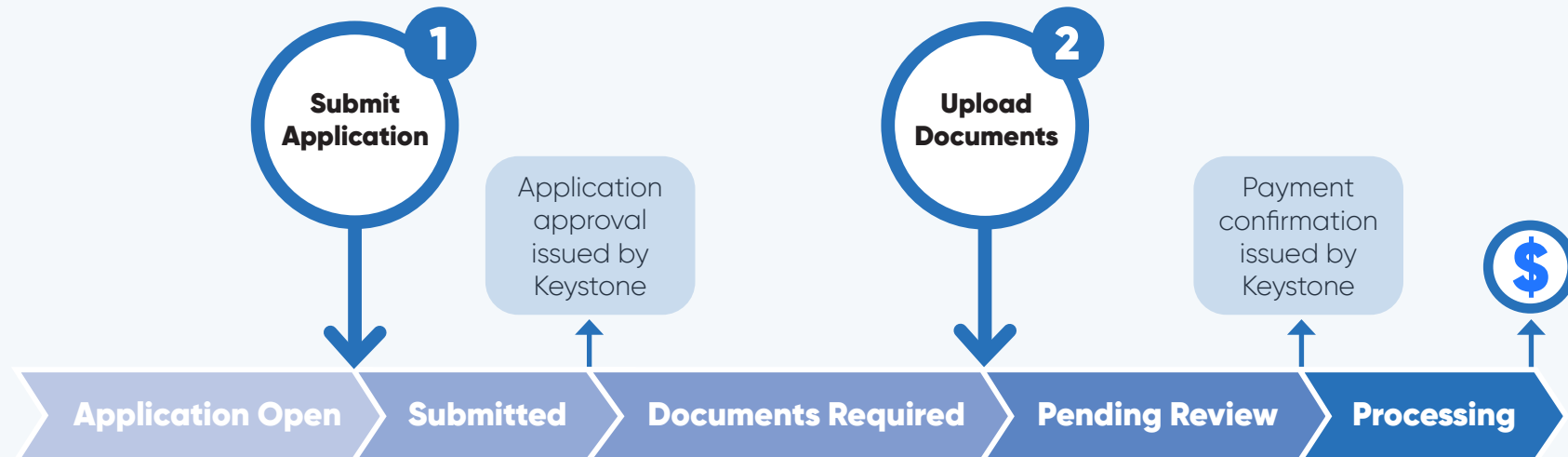


# Keystone Application Process and Timeline



**90-3\* Days**

Applications open 90 days before the training start date, and close 3 business days before.

**60 days**

**Training**

You have 60 days after the training finishes to upload the required documents (evidence of training fee and successful completion).

Applications will expire if you fail to lodge the required documents within this timeframe.

**30 Days**

Congratulations! Your Keystone rebate will be paid within 30 days following confirmation.

GST-registered businesses will receive a Recipient Created Tax Invoice (RCTI), while non-GST-registered businesses are required to issue a tax invoice to Keystone.



**Top Tip!** Rebate availability is subject to demand, we recommend allowing plenty of time to submit your application to secure your rebate.