

## Apprenticeship and traineeship contracts

To Tasmanian apprentices and trainees, and their employers

Skills Tasmania understands that businesses, vocational education and training providers, apprentices and trainees are currently facing unprecedented challenges in light of the unfolding COVID-19 situation locally, nationally and around the world.

It is important to note that as an apprentice, trainee, or employer, it is not necessary for your employment contract to be immediately cancelled.

There are options available to amend training and work hours to meet the needs of employers, apprentices and trainees in difficult circumstances.

Skills Tasmania has the authority under the Tasmanian Traineeships and Apprenticeships Committee to suspend your training contract for up to three months so it is still in place once conditions improve.

The Tasmanian Traineeships and Apprenticeships Committee, through Skills Tasmania, also has the capacity to vary the employment requirements of your training contract, for example, varying the minimum number of hours of employment.

We strongly encourage you to consider these options and the continuation of your apprenticeship or traineeship in Tasmania.

We are committed to supporting Tasmanian apprentices and trainees, and their employers during this challenging time.

For full information of the flexibility of your contract please the TTAC Policies and Guidelines, in particular:

Guideline 3: Suspension of Training Contract, and

**Guideline 6:** Employment Requirements for Training Contracts.

To discuss your specific circumstances pleased **contact your Australian Apprenticeship Support Network (AASN) in the first instance**.

MAS National - 1300 627 628 MEGT - 136 348

For general information about COVID-19, call the national 24-hour coronavirus information line on 1800 020 080 or visit the Australian Government Department of Health website.