



Program Delivery Strategy

RII

Training Package RII30820 – Certificate III in Civil Construction Plant Operations

Name of the Unit RIIVEH304E Conduct Tip Truck Operations

Assessor: All training/assessment will be conducted by Ricky Midson

Target Group(s)

This unit applies to those working in supervisory and technical specialist roles. They generally work under minimal supervision to undertake a broad range of skilled applications in varied work contexts, using some discretion and judgement in selecting equipment, services or contingency measures.

Assessment Environment and Induction

Most assessments are expected to take place in the normal workplace of the candidate i.e., construction site, subdivision, Farm, mines. Due to the nature of the training, we may also access forestry land/coups and/or private farms to conduct the training on as some worksites may not be adequate.

Candidates will be offered the opportunity of participating in an on-site induction where the program delivery strategy will be explained including flexible learning/training options and assessment approaches.

Assessment Modes/Approaches Suitable for the Target Group

The assessment/training will be in two parts:

Part 1:

Learning material will be sent to the candidate for reading prior to commencing the training and or assessment.

We are aware that there may be a high percentage of people that have learning difficulties and will endeavour to adapt this method, according to each individual person and circumstance.

Part 2:

A theory/classroom session ending with an examination will need to be completed prior to any practical session being offered. Due to the dangerous nature of this unit of competency, the candidates will need to successfully complete this theory session before moving on to the practical training/ assessment.

Theory session will take 1 to 2 hours per group and cover the following:

- Pre-start check and paperwork needed.
- What to look for in pre-start check.

- Why pre-start checklist should be used.
- OH&S regulations re: plant.
- Implications to operator if not followed.
- Safe working procedures.
- Start-up/shut down plant.
- Risks associated with plant.

Part 3:

A practical session will be conducted at a site suitable for the number of people participating in the course. Practical sessions will only be conducted after the successful completion of the theory/classroom component. A maximum of 2 students per assessor will be allowed at the area where the practical component is being conducted, all others will wait in a staging area until called foreword by the instructor.

Practical Tasks: During the practical assessment, you will be required to identify all safety devices, pre-start, set-up, start up and you will always use correct PPE and work in conjunction with another operator safely.

Practical session covering following,

- Shut down procedure, safe parking Plan and prepare for tip truck operations.
- Conduct tip truck preoperational checks.
- Operate tip truck.
- Load, transport and tip materials.
- Carry out operator maintenance.
- Clean up.

Assessment Instruments/Processes

The only assessment instrument to be used for this unit is titled RIIVEH304E Conduct Tip Truck Operations, which has been designed by Easy Guides Australia and comes complete with an assessor's version.

No assessment instrument is to be used that has not first been authorised and version controlled.

Resources Requirements

1. Learning Materials for the unit RIIVEH304E.
2. Short course enrolment form.
3. Client learning needs survey.
4. Assessment instruments.
5. Candidate feedback sheet.

Equipment required for training/assessment:

- Tip Truck + Trailer if being used.
- High Vis shirt or jacket.
- UHF radios or applicable communication on site.
- First Aid Kit
- Fire Extinguisher

Support Arrangements/Other Options for Disadvantaged Groups

The Civil industry attracts candidates who sometimes have low literacy and language skills. The assessment/delivery process described above acknowledges this and reflects an approach where these people will not be disadvantaged.

Candidates are asked to indicate if they are disadvantaged or have low reading/literacy skills at the enrolment stage. However, from our experience to date, most tend to not publicly acknowledge this problem. If an assessor/trainer finds that a candidate may be disadvantaged in some way, then special efforts should be made to support the candidate. File notes outlining the approach adopted should also be recorded on the candidate's file.

In general, where a candidate has a reading difficulty, and does not wish to participate in a literacy/language support program, then the assessor/trainer should diplomatically and sensitively support the candidate by not requiring the candidate to read lengthy or complex documents without assistance. Only oral assessments should be used and all documents that the candidate needs to sign should be either read first or left with the candidate for later collection. In this way, the candidate can seek support from a relative, friend, or work colleague without undue embarrassment.

Quality Indicators/Feedback/Moderation and Subsequent Action

As this course will normally be conducted as a standalone unit, a candidate feedback sheet will be offered to all participants to complete and provide feedback about the course, location, material and the assessor.

For large groups from the one employer, we will also seek feedback from the employer in the way of a phone call or course feedback sheet.

All feedback will be monitored and followed up by the general manager.

Staff Professional Development

All Training Services Tasmania staff involved in the delivery of the unit RIIVEH304E has experience in the operation of Articulated and Rigid haul truck operations and will maintain currency through using a logbook and partaking in extra courses as needed.

Responsible Behaviour

Training Services Tasmania has an assessor–candidate relationships policy which broadly outlines the responsible behaviour required of both the trainer/assessor and candidate while training/assessment is undertaken. A copy of this policy is available to any candidate who wishes to see it.

Training Services Tasmania's staffs has a responsibility to behave in an ethical and objective manner and candidates are also obliged to respond by providing all of the information that is requested by the trainer. No candidate should act in an irresponsible manner while training is being undertaken, as it may endanger the trainee, work colleagues and/or the trainer.

If the behaviour of either the trainee or the trainer is considered by either party to be inappropriate, that behaviour will be reported to either the trainee's supervisor or the trainer's manager. Appropriate action would then follow from the relevant organisation and may result in disciplinary procedures.

Authorisation

Name Ricky Midson
 General Manager