



## SWMS:

### Introduction to Safe Work Method Statements (SWMS)

This short course is aimed at all construction site managers, supervisors, administrators and workers. It will provide them with the skills to interpret SWMS, have input into the development of SWMS, and follow SWMS in their day to day work routines in workshops and on construction sites.

The Safe Work Method Statement is required by law for various aspects of work deemed as high risk. It is normal practice for a principal contractor to provide SWMS to their workers, and request SWMS from a sub-contractor or supplier prior to starting work on site.

No matter what sector of the construction industry you are in, Safe Work Method Statements must be used as part of your risk control strategy.

#### Topics covered

- Risk Management principles
- Legislation and Regulations pertaining to Safe Work Method Statements
- Overview of the different Safe Work Method Statements
- Consultation and Safe Work Method Statements
- Interpreting controls in Safe Work Method Statements
- Input into Safe Work Method Statements

#### Who should attend

- Workplace Health and Safety Committee members
- Workplace Health and Safety Representatives
- All construction site managers, supervisors, administrators and workers

#### Duration

- 5 hours
- If required, this short course can be held out of normal working hours. Additional fees may apply.

#### Cost

\$200.00

#### Attendance

- Minimum 10 persons
- Maximum 20 persons

#### Location

- On site or at one of our training locations in Devonport, Launceston or Hobart

#### Recommended course prerequisites

- White Card
- Literacy skills
- Trade based experience

#### Course certification

- Statement of attendance

#### FAQs

- Q.** Can the course be customised to our company SWMS
- A.** Yes, we prefer to use your SWMS - we will ask you to submit a sample prior to confirming your booking
- Q.** Can you provide references from other people or companies that have completed your SWMS courses
- A.** Yes, chances are you will know a company or person that has been to one of our training sessions
- Q.** Can you do a site inspection for us before we do the training
- A.** Yes we can, however this would incur addition fees over and above the training cost
- Q.** How much will it cost to develop a SWMS
- A.** We need to know your industry and the tasks you undertake in order to provide a quote