

## ME Masterclass Series Workshop 2: Recruit, Select, Induct

### Course Content

This is ideal for those new to working in employee management or those wanting to improve their skills and knowledge in this area.

### Learning Outcomes

- Contemporary recruitment methods – don't spend hours wading through applications
- Recruitment as a marketing tool – protect your brand
- Selecting the right candidate – selection methods that really work!
- Induction or on-boarding – giving new starters the best chance
- Compliance traps – common recruitment and selection mistakes
- Templates: induction checklist, on-boarding plan (RRP\$220)

### Who should attend?

This course is suitable for those working with and leading others in the workplace.

### Delivery Information

Duration: 2 hours  
Location: State-wide

### Investment

\$ 175 TCCI member  
\$ 265 non-member

### More Information?

Call 1300 559 122 today to discuss your training needs including on-site or customised delivery, or email [training@tcci.com.au](mailto:training@tcci.com.au)